

DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes
September 26, 2018

Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:05 p.m. on September 26, 2018, at the Sussex County Emergency Operations Center, by Chairman, Garrett Dernoga.

Advisory Committee Members Present:

Todd Lawson, County Administrator	Bill Pfaff, Economic Development	Garrett Dernoga
Rick Garner	Gus Croll	Jeff Reed
Mike Costello (Designee for Hans Medlarz, County Engineer)		

Jim Hickin, Delaware Coastal Airport, non-member

Advisory Committee Members Absent:

Honorable Rob Arlett, County Council	Hans Medlarz, County Engineer	Ray Hopkins
Larry Kelley	Mark Ryan	

1. Approval of Agenda

A Motion was made by Rick Garner, and seconded by Jeff Reed, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Gus Croll, seconded by Rick Garner, to approve the minutes of the June 27, 2018 meeting. The minutes were unanimously approved by consent.

3. Wildlife Management Update

Jim reported that we are still aggressively addressing the deer population and at this time have removed nine deer from the Airport. He also noted other wildlife were discovered including foxes and some cats.

4. Airport Update

A. Jim Hickin discussed updates on the following projects:

- 1- The committee's suggested changes to the Airport Policy documents were approved and adopted by County Council on July 24, 2018.
- 2- Instrument approaches: VOR RWY 4 is at the printer. The flight check was delayed. The new publication date is scheduled for November 8, 2018.

- 3- Clearance Delivery Radio Frequency: Still having issues in the Verizon line between Georgetown and Dover.
- 4- Taxiway D (parallel to RW 10-28): Senator Carper announced the \$5.5 million grant from FAA last week. Some drainage work will begin this fall. Actual groundwork will begin in the Spring 2019. The project is expected to take six months.
- 5- PAPI's will be replaced on 4/22 in November. It will take approximately three weeks to complete the project.
- 6- Electrical project: Electrical upgrade is complete per Rick Garner.
- 7- Security Concerns: Gus inquired about Garrett having previous security concerns at the airport. Jim commented that cameras have recently been installed on top of the terminal building. The install is not complete yet. Jim will contact IT department regarding posting signs noting the property is under surveillance.

6. Wings & Wheels

Rick Garner updated the committee on the status of the event, which will be held Saturday, October 6, 2018. There will be a final coordination meeting on Thursday, September 27, 2018.

7. Public Comments

Gerald Wingate inquired about passes for Wings & Wheels for golf cart transportation.

Ken Cordrey, J & J Heliair, stated that they will be giving helicopter rides at Wings & Wheels. They also offer helicopter tours in Sussex County.

Margot Kia suggested that Southern Delaware Tourism be represented on the Airport Advisory Board. This item will be placed on the agenda for the next meeting.

- 8. Next Meeting Date** - The next meeting will be held on Wednesday, November 28, 2018 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Todd Lawson, seconded by Mike Costello. The meeting adjourned at 6:19 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport